

EXECUTIVE SECRETARIAT**Routing Slip**

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS	X			
5	DDI		X		
6	DDA				
7	DDO				
8	DDS&T		X		
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20	ES		X		<i>D/ES</i>
21					<i>O</i>
22					
SUSPENSE		30 March		Date	

Remarks:

Please confer with the DDS&T and DDI and prepare recommendations for the DCI.

22 MAR 1982

envelope-23

LOGGED

D/Executive Secretary

22 Mar 82

Date

Executive Registry
SP-2636/1

19 March 1982

MEMORANDUM FOR: Director, Intelligence Community Staff
Deputy Director for Science & Technology
Deputy Director for Intelligence

FROM: Director of Central Intelligence

SUBJECT: STAP Executive Secretary

1. Will you follow through in recommending to me officers for whom this would be most useful and who could best take on the task of being Executive Secretary, or whatever title might be appropriate, to the Science and Technology Advisory Panel.

2. The task would be to enhance the usefulness of the STAP and bring its expertise to bear in our analyses, in building our data base, and enhancing science and technology collection.

3. This should not be a full-time job but should be carried, on the side so to speak, by someone who is fully engaged in activities to which the mission of the STAP would have a close relationship.


William J. Casey

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